

Center Name: Linda Munoz		Address: 2431 Mares Rd. SW Albuquerque, NM 87105			Phone: (505)252-0282		
License Number: 140052	Issue Date: 01/14/2017	Expiration Date: 01/13/2018	Type: 2 Star + Family Child Care Home		Status: Licensed		
Capacity				Census			
Over Age 2:	3	Under Age 2:	2	Night Care:	0	Playground:	0
				Over 2:	1	Under 2:	1
Days and Hours of Operation							
	<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>	<u>Saturday</u>	<u>Sunday</u>
Opening Times:	6:	6:	6:	6:	6:	Closed	Closed
Closing Times:	05:00 PM	05:00 PM	05:00 PM	05:00 PM	05:00 PM		
# of Classrooms: 1	Purpose: Annual		Date: 11/07/2017		Time: 12:20 PM		
Comments							

A SURVEY OF YOUR FACILITY HAS BEEN MADE AND YOU ARE NOTIFIED OF NON-COMPLIANCE OF THE REGULATIONS AS NOTED BELOW:

Licensure	
8.16.2.31 A LICENSING REQUIREMENTS	N/A
8.16.2.31 B CAPACITY OF A HOME	Compliance
8.16.2.31 C INCIDENT REPORTING REQUIREMENTS	N/A
Administrative Requirements	
8.16.2.32 A ADMINISTRATIVE RECORDS	Compliance
8.16.2.32 B MISSION, PHILOSOPHY AND CURRICULUM STATEMENT	Not Inspected
8.16.2.32 C PARENT HANDBOOK	Not Inspected
8.16.2.32 D CHILDREN'S RECORDS <u>Deficiencies</u> Of the 6 children's records reviewed, 2 is/are missing a copy of an up-to-date immunization record or public health division approved exemption. See Children's Records 8.16.2.32 form for the child(ren) with no immunization/exemption. Regulation: 8.16.2.32D(1)(e) <u>Corrective Action Plan</u> The home will review a child's record to ensure complete information has been obtained before a child is admitted. Date to be Completed: 12/07/2017	Non-compliance
8.16.2.32 E PERSONNEL RECORDS	Compliance
8.16.2.32 F PERSONNEL HANDBOOK	Not Inspected
Personnel & Staffing	
8.16.2.33 A PERSONNEL AND STAFFING REQUIREMENTS	Compliance
8.16.2.33 B STAFF QUALIFICATIONS AND TRAINING	Non-compliance

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Personnel & Staffing

Deficiencies

The home failed to keep a training log on file with date of training; clock hours; competency area; source of training; training certificate for 1 out of 1 staff. See Staff Records 8.16.2.32 form for staff who are missing a complete training log.

Regulation: 8.16.2.33B(2)

Corrective Action Plan

A training log will be completed for each staff that includes the employee 's name, date of hire, and position, date of training, clock hours, competency area, source of training, and training certificates.

Date to be Completed: 12/07/2017

Services & Care of Children

8.16.2.34 A GUIDANCE	Compliance
8.16.2.34 B NAPS OR REST PERIOD	Compliance
8.16.2.34 C ADDITIONAL REQUIREMENTS FOR INFANTS AND TODDLERS	Compliance
8.16.2.34 D DIAPERING AND TOILETING	Compliance
8.16.2.34 E ADDITIONAL REQUIREMENTS FOR CHILDREN WITH SPECIAL NEEDS	Compliance
8.16.2.34 F NIGHT CARE	N/A
8.16.2.34 G PHYSICAL ENVIRONMENT	Compliance
8.16.2.34 H SOCIAL-EMOTIONAL RESPONSIVE ENVIRONMENT	Compliance
8.16.2.34 I EQUIPMENT AND PROGRAM	Compliance
8.16.2.34 J OUTDOOR PLAY	Compliance
8.16.2.34 K SWIMMING, WADING AND WATER	N/A
8.16.2.34 L FIELD TRIPS	N/A

Food Service


8.16.2.35 B MEALS AND SNACKS	Compliance
8.16.2.35 C MENUS <u>Deficiencies</u> Weekly menus are not dated and posted in an area easily visible to parents . Regulation: 8.16.2.35C(1) <u>Corrective Action Plan</u> A dated weekly menu will be posted in an area visible to parents . Menus shall be posted at least one week in advance, in a conspicuous place, for review by parents, educators and children. Date to be Completed: 12/07/2017	Non-compliance
8.16.2.35 D KITCHENS	Compliance
8.16.2.35 E MEAL TIMES	Compliance

Health & Safety Requirements

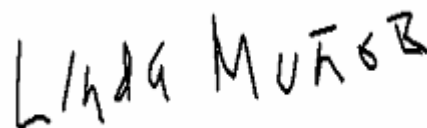
8.16.2.36 A HYGIENE	Compliance
8.16.2.36 B FIRST AID REQUIREMENTS	Compliance

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Health & Safety Requirements		
8.16.2.36 C MEDICATION		N/A
8.16.2.36 D ILLNESS AND NOTIFIABLE DISEASES		N/A
8.16.2.37 A-G TRANSPORTATION REQUIREMENTS FOR HOMES		N/A
Buildings, Grounds & Safety		
8.16.2.38 A HOUSEKEEPING <u>Deficiencies</u> The premises are not in good repair as evidenced by shade awning is torn and not secured. Regulation: 8.16.2.38A(1) <u>Corrective Action Plan</u> Repairs will be completed and a system for routine inspection of the home and premises will be established. Date to be Completed: 12/07/2017		Compliance
8.16.2.38 B PEST CONTROL		Compliance
8.16.2.38 C MECHANICAL SYSTEMS		Compliance
8.16.2.38 D LIGHTING, LIGHTING FIXTURES AND ELECTRICAL		Compliance
8.16.2.38 E EXITS		Compliance
8.16.2.38 F TOILET AND BATHING FACILITIES		Compliance
8.16.2.38 G SAFETY COMPLIANCE <u>Deficiencies</u> The home failed to conduct a fire drill for the month(s) of October. Regulation: 8.16.2.38G(3) <u>Corrective Action Plan</u> A monthly fire drill will be held and recorded. Date to be Completed: 12/07/2017		Non-compliance
8.16.2.38 H SMOKING, FIREARMS, ALCOHOLIC BEVERAGES, ILLEGAL DRUGS AND CONTROLLED SUBSTANCES		Compliance
8.16.2.38 I PETS		Compliance

Please note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans as noted above, may result in further action taken against the licensee.



11/07/2017



11/07/2017

Surveyor: Helen Waldorf

Date

Facility Rep: Linda Munoz

Date